

English Studies and Paid Work in Canada with Tamwood College

TAMWOOD LANGUAGE. CULTURE. LIFE. INTERNATIONAL

ENGLISH CO-OP PROGRAM

This English program offers you the opportunity to learn English through a combination of English classes and a paid work practicum in a Canadian company. The work experience component of this cooperative education program allows you to take the English skills and theory you learn in the classroom and practice it in a "real world" situation thus enhancing your language learning. The work practicum component of the course is an important and integral part of the program and makes up 50% of the program duration. This program is designed to give you the English skills you need to work and live effectively in today's global market place.

GO International Work and Travel Providers, Tamwood's work programs division, arranges the work placements for students in this program. The GO International team is always available to answer your questions and assist you.

TAMWOOD COLLEGE ADVANTAGES

- Tamwood has been selected as a top 5 Star Award School by the Language Travel Magazine in 2008, 2009, 2010 and 2011
- Membership in many associations is a guarantee of top quality education. One of only a few schools in Canada with a membership in the IALC.
- One of few schools in Canada authorized to offer the Cambridge Programs.
- Great nationality mix. Tamwood has received students from 60 different countries.
- Small number of students per classroom.

WORK PLACEMENT OPTIONS

FULL SERVICE

We assign you to one of our carefully selected host companies for your work practicum. Depending on your program duration and start date, we may assign you to an employer before you arrive or after you arrive and while you are studying.

BASIC SERVICE

We teach you how job search and application skills and you secure your own work practicum from a list of employers we provide you.



English Co-op Program

CLASSIC STRUCTURE

You complete all your English classes before starting your work placement. Study and work is 50/50 in terms of weeks. Example: 4 months English study + 4 months work practicum. You can choose the Full Service or Basic Service placement option.

SANDWICH STRUCTURE

You split your study period and complete some weeks of study before your work placement starts and the balance of your study period after you finish your work term. Example: 2 months English study + 4 months work practicum + 2 months English study. You can choose Full Service or Basic Service for your placement service.

INTEGRATED STRUCTURE

You start with a short intensive study period and then switch to a schedule in which you work and study at the same time. In Vancouver this option includes day time study (4 hours/day) with afternoon evening work experience and you must take the Basic Service Option. In Whistler in winter, this option includes day time work with evening English classes and you must take the Full Service Option as jobs must be secured early.

English Classes

You will start by taking English classes at one of Tamwood's English schools in either Vancouver, Toronto or Whistler. Your classes will cover all the skills you need to speak, write and function effectively in English. We recommend you take "English for Customer Service" as one of your electives as this course is designed to give you the specific language skills and customer service skills you will need to use in your work practicum. Depending on which school you choose to study at and when you want to start the program you may have the option to take a Business English course or one of the Cambridge Exam Prepara-

Job Skills Seminar

While you are taking your English classes you will also take part in the Job Skills Seminar. This seminar covers topics like resume writing, interview practice, work place culture and office skills. All of these topics are relevant for a student about to enter the Canadian work place.

Work Practicum

Employers include ski resorts, hotels, restaurants, shops, cafes, bars, tour operators, sports providers, summer camps and much more. Jobs are assigned on a first-come, first serve basis so apply soon! The jobs for students in this program include: food servers, cleaners, ticket sellers, customer service, drivers, concierge, retail... These jobs offer students an excellent opportunity to use and improve their English skills. If you book the "Full Service" Placement option, you will be assigned to a position and location by the program coordinator. When making your work assignment, we will consider your stated preferences but ultimately your placement will be made based on available jobs for your program dates, your skills, our English level, your attitude and our assessment of your suitability to a position.

Locations, Program Options and Program Dates

Vancouver and Toronto

- The ECP is offered year round and you can start any Monday but certain months are easier to find work in than others. Best months to find work are March, April, May, June, September, October and November.
- You can do the Classic program, Sandwich Program or Integrated Program.
- You can get jobs in Vancouver, Toronto or in other locations in Canada.

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Locations, Program Options and Program Dates (Continued)

- Minimum stay depends on when students want to come: usually minimum stay is 8 months (4 months English + 4 months work) but a few employers will hire students for just 3 months and sometimes 2 months in the summer (July and August). Also, we have some camp counselor positions that are only 8-10 weeks, so minimum program duration is 4 months (2 months English + 2 months work) if you take a summer job. Otherwise minimum stay is 8 months: 4 months English classes and 4 months paid work practicum.
- You must study as many hours as you work

Whistler

- You can study and work in Whistler or study in Whistler and take a work assignment some where else in Canada (Tamwood has host employers in a number of locations in Canada including Jasper, Banff, Vancouver, Ontario and Quebec).
- If you choose to study in Whistler and work somewhere else, you must follow the Classic Program and complete your entire study requirement before leaving Whistler to start your job.
- If you choose to do the work practicum in Whistler, you can do classic, sandwich or integrated structure. If you follow the Integrated Program, called the Whistler Winter Fun Program, you will study for minimum 4 weeks before your job starts and complete the balance of your study requirement while you are working by taking our evening English classes.
- Minimum stay is 14 weeks for summer jobs (4 weeks of study + 10 weeks of combined work and study) and 24 weeks for winter jobs (4 weeks of Study + 20 weeks of combined work and study).
- For students who want to study and work in Whistler, there are fixed start dates – in May for a summer job practicum and in October for a winter job practicum. Students who cannot start on one of these fixed start dates can start any Monday and complete all their study requirement and they will then be placed in a job outside Whistler.

Requirements to Graduate

In order to graduate from this program and receive their Tamwood Certificate, all students must:

1. Complete all scheduled English classes (only absences for medial reasons are allowed) and get a minimum grade on all English assessments tests of 60%
2. Complete assigned work practicum and get a positive performance evaluation from their supervisor (average rating of 6/10 or better)
3. Submit all weekly reports during the work practicum period
4. Submit a completed Employee Evaluation Form signed by their work practicum supervisor
5. Submit a completed Program Graduation Report

Visa Requirements

Students who take a course of study in Canada that includes a work term are entitled to obtain a work permit as long as the work they will do is a necessary part of their course and the work does not make up more than 50% of their program duration. To apply for the work permit, students must also apply for a Study Permit with a letter from Tamwood verifying that their program includes a work term and the dates and details of their program. The work permit names Tamwood as their employer since it is the school that will assign the student to their work placement and monitor them during their work placement. Students must apply for the Study Permit in their home country, before arriving in Canada for the program.

Application Procedure and Fees

Contact Tamwood for detailed program description and the program application package. After we receive your completed application package our program manager will speak to you on the phone to check your English level and discuss your program goals and expectations. A decision on your application will be made after the telephone interview. Students must pay the following fees (refer to Tamwood Price Sheet for current year's fees):

- Application Fee
- Tuition for English Classes
- Work Program Fee
- Text Book and Materials Fee
- Accommodation Fees (optional)
- Medical Insurance (Tamwood's or self arranged)